

**GOVERNMENT OF MANIPUR  
SECRETARIAT: INFORMATION TECHNOLOGY**

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**NOTIFICATION**

Imphal, the 17<sup>th</sup> March, 2020

**No. 6/68/2019-DIT:** The Governor of Manipur is pleased to notify the decision of the Cabinet taken on 12/10/2019 as follows:

- i. All Departments/PSUs/Societies/Agencies under Government of Manipur will seek Software Appraisal/Technical Clearance from IT Department, Government of Manipur before implementing any Application Software, Portals etc.
  - ii. Finance Department, Government of Manipur to sanction expenditure for only those proposals for development of Application Software & Portals etc. which have been technically cleared by IT Department, Government of Manipur in Software Appraisal.
2. Further, proposals for development of Application Software & Portals seeking Software Appraisal/Technical Clearance from IT Department, Government of Manipur may be submitted through respective Administrative Departments' files in the format enclosed at Annexure-I.
3. This issues with concurrence of Finance Department vide their U.O. No. 1/2019-20/FD(50-P/47) dated 27<sup>th</sup> November, 2019.

By orders & in the name of Governor

  
(Roji Rajkumari)  
Deputy Secretary (IT),  
Government of Manipur

Imphal, the 17<sup>th</sup> March, 2020

**Copy to:**

1. S.O. to Chief Secretary, Government of Manipur
2. All Additional Chief Secretaries, Government of Manipur
3. All Principal Secretaries/Commissioners/Secretaries, Government of Manipur
4. All Deputy Commissioners, Manipur
5. All Heads of Department, Government of Manipur
6. Director (IT), Manipur.

(To be submitted in two copies)

**FORMAT**

**FOR SUBMISSION OF DETAILS OF PROPOSALS FOR TECHNICAL APPRAISAL OF APPLICATION SOFTWARE/PORTAL BY INFORMATION TECHNOLOGY DEPARTMENT, GOVERNMENT OF MANIPUR**

- 1. NAME OF DEPARTMENT :
- 2. NAME OF THE IT NODAL/CONCERNED OFFICER AND OFFICE (with Contact mobile no. and email id) :
- 3. Mobile No.(compulsory) :

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- 4. Name of the proposed System :
  - 5. Type of the System : Portal  Desktop Application  Web Application  Mobile App
  - 6. Target Group :
  - 7. Interactive/Informative :
  - 8. Maximum Load :
  - 9. Problem Statement :

- 10. Scope of Work:

- 11. Document Repository required? : (Yes/No)
- 12. Payment Gateway required? : (Yes/No)
- 13. Connection with Social Media? : (Yes/No)
- 14. Hosting Environment :

Date: \_\_\_\_\_

Countersigned by  
Head of Department: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Department & Seal: \_\_\_\_\_

Proposal proposed by : \_\_\_\_\_  
Signature: \_\_\_\_\_  
Designation & Seal: \_\_\_\_\_